



BY-LAWS OF THE HUNTINGDON VALLEY SKI & SNOWBOARD CLUB

(Last revised and approved by the Membership on 10/19/17)

ARTICLE I – GENERAL

Section 1: Quorum

- A. A quorum for a General Meeting shall consist of one-fifth of all members.
- B. A quorum for a Board Meeting shall consist of one-half of the total members of the Board
- C. A quorum shall be necessary to conduct business at any meeting.

Section 2: Fiscal Year

The fiscal year of the Club shall run from May 1 to April 30.

ARTICLE II – MEMBERSHIP

Section 1: Classes of Membership

- A. Single Membership is open to those 18 years or older.
- B. Family Membership is open to a family unit consisting of a father and/or mother and all children under 18 years of age and/or dependent children who are full-time students through their 21st year.
- C. Couple Membership is open to couples living together.

Section 2: Enrollment Procedure

Applicants for membership shall submit an application and appropriate dues to the Membership Chairperson.

Section 3: Annual Dues

- A. Annual dues are due and payable as of May 1 of each calendar year through last meeting in October.
- B. Annual Dues Schedule is found in Appendix 1 and is subject to change by the Board of Governors. The Board of Governors must show just cause to the membership.
- C. Dues shall be paid no later than the last General Meeting in October for the ensuing year.

Section 4: Delinquency of Dues

- A. Any member whose dues are not paid by the last General Meeting in October shall be considered delinquent and no longer entitled to the privileges of membership.
- B. Any member delinquent after the last General Meeting in October shall be assessed an additional \$5.00 for reinstatement.

Section 5: Improper Conduct

A charge of improper conduct may be made in writing and signed by the person making the charge. The charge shall be referred to the Board of Governors for investigation and decision. Said accused member shall have the right to appear before the Board of Governors prior to its decision. The decision shall be final.

ARTICLE III – MEMBERSHIP MEETINGS

Section 1: General Meetings

- A. Unless otherwise directed by the Board of Governors, there shall be two (2) General Meetings each month during the months of September through April.
- B. In the event that a higher level of order is desired at meetings, applicable portions of Robert's Rules of Order can be imposed.

ARTICLE IV – ELECTION OF OFFICERS

Section 1: Term of Office

- A. The term of office shall begin May 1.
- B. The term of office shall be for one year, but in any event, shall continue until a new officer has been elected.



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Section 2: Nominating Committee

- A. The President shall appoint a Nomination Committee which shall consist of two members of the Board of Governors and three members at large.
- B. The Nominating Committee shall be established four weeks before nominations are to be proposed, but in any case no later than the last General Meeting in January.
- C. The Nominating Committee shall propose at least one nominee for each office from the membership then in good standing.
- D. The slate of five officers will be presented to the membership at the last scheduled General Meeting in February.
- E. Nominations of the membership may be made from the floor at the General Meetings up to and including the elections. Nominations shall be closed immediately prior to balloting.

Section 3: Ballot and Election

- A. The election of officers shall be held at a General Meeting in March or April.
- B. The Nominating Committee shall run the election, tally the votes and announce the winners.
- C. The election of each officer shall be by secret ballot if there is more than one nomination for that office and shall be determined by a majority of the votes without announcement of the vote count.
- D. When there is only one nominee for a particular office, that nominee shall be elected by unanimous ballot.

Section 4: Tied Elections

In the event of a tie in the election for any office, the presiding officer shall cast the deciding vote. (Otherwise the presiding officer shall not vote.)

Section 5: Officer Succession

- A. In the event that vacancies occur in the elected officers, the following procedure shall be followed:
 1. Presidency: The Vice-President becomes President
 2. The Vice-Presidency and any other vacancies shall be filled by vote of the Board of Governors.

ARTICLE V – BOARD OF GOVERNORS

Section 1: Government

The government of the Club shall be vested in the Board of Governors, which shall consist of the five elected officers and the chairman of the Standing Committees and the immediate Past President. The President shall call as many Board Meetings as he deems necessary to organize properly.

Section 2: Attendance

Members at Large are welcome to attend Board Meetings to observe the proceedings. Although Members at Large may not vote at Board Meetings, they may speak if and when they are recognized by the presiding officer.

Section 3: Expenditures

Except for funds previously approved by budget, all expenditures of \$300.00 or more shall be submitted to the Board of Governors for approval.

ARTICLE VI – COMMITTEES

Section 1: Standing Committees

Committees of members to perform specific duties shall have the chairperson appointed by the President. These committees shall be called standing committees, the chairperson of which shall serve on the Board of Governors and may be as follows: membership, hospitality, newsletter, trips, programs, skimeister, delegates, as well as any other standing committee so appointed by the President.

Section 2: Selection

A committee chairperson can select Members at Large to serve on the committee.

Section 3: Procedure



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Committees shall meet periodically throughout the year and report on their activities to the Board of Governors.

ARTICLE VII – FINANCES

Section 1: Budget

At the beginning of each fiscal year, a budget shall be prepared by the Treasurer and any interested member. The proposed budget shall be presented for approval to the Board of Governors at the first Board Meeting in May. The budget shall include all anticipated income and expenses, except for trips incomes and expenses. The final accounting of income and expenses of each trip shall be the responsibility of the Treasurer, but shall be separate from the budget. Detailed accounting is the responsibility of the trip leader. The Treasurer shall report at each Board Meeting the income and expenses to date.

Section 2: Income

All funds paid into the Club shall pass through the Treasurer for appropriate processing and accounting, and be deposited into the Club bank account.

Section 3: Expenditures

All expenditures by the Club shall be paid from the Club bank account by the Treasurer. In addition to the Treasurer, the President shall be authorized to sign checks for Club expenditures.

Section 4: Bonding

The President shall assure that legal bonding is in place at all times for the President and the Treasurer, in light of their access to Club funds if so desired by the current governing board.

ARTICLE VIII – AMENDMENTS

Amendments to the By-Laws may be made by a two-thirds favorable vote of the members present at a General Meeting. Proposed Amendments must be presented to the membership at large at least one General Meeting prior to the meeting at which the voting takes place.

ARTICLE IX – DISSOLUTION

Dissolution of the Club shall require a majority of affirmative vote of all members. Notice of such intent shall be sent by the Corresponding Secretary by mail to each members at least 30 days prior to the date set for the vote to dissolve. All remaining assets shall be distributed to non-profit organizations which conform to section 501(c)(3) of the Internal Revenue Code.



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APPENDIX I

Annual Dues Schedule (as of 2017)

Single	\$30.00
Couple	\$40.00
Family	\$45.00